




## Agenda

<b>Date:</b>	Friday 3 August 2018
<b>Time:</b>	1100hrs – 1230hrs (AEST) 1030 – 1200hrs (ACST) 1300 – 1430hrs (NZST) 0900 – 1030 (AWST) - Perth
<b>Connection :</b>	Join from PC, Mac, Linux, iOS or Android: Join URL: <a href="https://zoom.us/j/338841714">https://zoom.us/j/338841714</a> Or iPhone one-tap :  Australia: +61280152088,,338841714# Or Telephone: Dial(for higher quality, dial a number based on your current location):  Australia: +61 (0) 2 8015 2088 Meeting ID: 338 841 714 International numbers available: <a href="https://zoom.us/join?j=338841714">https://zoom.us/join?j=338841714</a>

No	Item	Person responsible
<b>1.0</b>	<b>Opening, quorum and apologies</b>	
1.1	Welcome attendees Note apologies – see final page for delegate list.	Chair
<b>2.0</b>	<b><u>Minutes</u> confirmation</b>	
2.1	Minutes from the meeting held on 1 June 2018  180601 AAHBC Minutes.docx	All
2.2	Review of actions from previous meetings  1. HRT presenter – COMPLETED 2. Contact NSW sites for Face to Face mtg - ? updates from members 3. Benchmarking data to Jim - 4. AAHBC quiz website – COMPLETE 5. Ethics paperwork returned to PAH leads 6. NMA required for benchmarking model – to Jim 7. Schedule 2018 Audit – COMPLETED (4-17 <sup>th</sup> August)	
<b>3.0</b>	<b>Standing agenda</b>	
3.1	The Health Roundtable (24 <sup>th</sup> & 25 <sup>th</sup> Oct) - Allied speaker confirmed : Prof Nick Graves <a href="http://staff.gut.edu.au/staff/gravesn/">http://staff.gut.edu.au/staff/gravesn/</a>	Wojciech Korczynski
3.2	AAHBC meetings <ul style="list-style-type: none"> <li>• October (Face to face) –</li> <li>• Site Visit + Venue</li> </ul>	All

	3.3	Financial report Balance \$50,048.81  NAHBC finance report July 11 June 1	Joanne Sweeney
	3.4	NZ update	Beccy George & Andrew Harris
	3.5	Stats Audit <ul style="list-style-type: none"> <li>4-17<sup>th</sup> August 2018</li> <li>Quiz compliance to date</li> </ul>	All Helen
<b>4.0</b>	<b>Projects</b>		
	4.0.1	PREMS + PROMS – Psych presentation PA data / dashboard Inpatient Neurosurg - FMC	Clare Ramsden Mary Whitehead Sarah Woon
	4.1	Clinical care ratios	Julie-Anne Ross
	4.2	Staff benchmarking model <ul style="list-style-type: none"> <li>Video re staff benchmarking model</li> <li>Project proposal</li> <li>Ethics application</li> <li>Research governance</li> <li>Research collaboration agreement</li> </ul>  170606 Research Collaboration Agreeer <ul style="list-style-type: none"> <li>Model</li> <li>Project Officer</li> <li>Victorian Project</li> <li>Referencing of Model</li> </ul>	Jim Sayer
	4.3	Stroke pilot project <ul style="list-style-type: none"> <li>Update</li> </ul>	Cherie Hearn
	4.4	Main projects being completed at each facility	All
	4.5		
<b>5.0</b>	<b>AAHBC membership</b>		
	5.1	Discussion re current membership and opportunities for expansion	All
	5.2	Request/s for membership	Chair
	5.3		
<b>6.0</b>	<b>New business</b>		
	6.1		
	6.2		
<b>7.0</b>	<b>Close of meeting, review of action items</b>		
	7.1	Review of action items	Chair
	7.2	<b>Date:</b> <ul style="list-style-type: none"> <li>Face to Face Meeting October</li> </ul> <b>Venue:</b> NSW - TBC	For noting

## Delegates

Health Service	Delegate name(s)	Apologies/absent
Alfred Health (VIC)	Jim Sayer (JS) - Lisa Somerville (LS)	
Austin Health (VIC)	Joanne Sweeney (JoS)	
Barwon Health - Geelong (VIC)	David Meade (DM) Roy Hoevenaars (RH) Rachel Hyder (RH2)	
Canterbury District Health Board (NZ)	Garth Munro (GM) Rebecca George (RG)	
<b>Flinders Medical Centre (SA) – Chair &amp; Secretariat</b>	Helen Tedesco (HT) Sarah Woon (SW)	
Gold Coast University Hospital (QLD)	Arlene Morley (AM) Jill Mahoney (JM) Leigh Collier (LC)	
Hutt Valley DHB (NZ)	Andrew Harris (AH) Clare Tahu (CT)	
Launceston General Hospital	Cindy Hollings (CH) Paula Hyland (PH)	
Lyell McEwin Hospital (SA)	Linda Nimmo (LN) Nicollette Varvounis (NV) Sandra Parr (SP)	
Melbourne Health (VIC)	Colin Steel (CS)	
Monash Health – (VIC)	Raisa Shaikh (RS)	
The Prince Charles Hospital (QLD)	Anthony Fish (AF)	
Princess Alexandra Hospital (QLD)	Cherie Hearn (CH) Julie-Anne Ross (JR) Kathy Grudzinkas (KG) Wendy McCallum (WM) Mary Whitehead (MH)	
Royal Adelaide Hospital (SA)	Adam Govier (AG) Ellen Mills (EM)	
Royal Hobart Hospital (TAS)	Anne Mullavey (AM) Clare Ramsden (CR) Jolene May (JM)	
Sir Charles Gairdner (WA)	Mary Joyce (MJ)	
Sunshine Coast Hospital and Health Service (QLD)	Brett McRitchie (BM)	
St Vincent's Hospital (VIC)	Belinda Cary (BC) Fiona McKinnon (FM) Natalie Simmance (NS)	
Western Health (VIC)	Diana Perre (DP) Casie Barrette (CB)	
The Health Roundtable	Wojciech Korczynski (WK)	