


Agenda






Date:	Friday 4 August 2017
Time:	1100hrs – 1230hrs (AEST) 1030 – 1200hrs (CST) 1300 – 1430hrs (NZ)
Connection:	<p>Topic: 170804 AAHBC Meeting</p> <p>Time: Aug 4, 2017 10:45 AM Brisbane</p> <p>Join from PC, Mac, Linux, iOS or Android: https://zoom.us/j/550880651</p> <p>Or iPhone one-tap (Australia Toll): +61280152088,,550880651#</p> <p>Or Telephone:</p> <p>Dial: +61 (0) 2 8015 2088 (Australia Toll)</p> <p>Meeting ID: 550 880 651</p> <p>International numbers available: https://zoom.us/join?j=550880651</p>

Delegates

Health Service	Delegate name(s)	Apologies/absent
Alfred Health (VIC)	Jim Sayer (JS) Lisa Somerville (LS)	
Austin Health (VIC)	Jill Feltham (JF) Joanne Sweeney (JoS) Leonie Pearce (LP)	
Barwon Health - Geelong (VIC)	David Meade (DM) Roy Hoevenaars (RH)	
Canterbury District Health Board (NZ)	Garth Munro (GM) Rebecca George (RG)	
Flinders Medical Centre (SA) – Chair & Secretariat	Helen Tedesco (HT) Samantha Kruger (SK) Sarah Woon (SW)	
Gold Coast University Hospital (QLD)	Arlene Morley (AM) Jill Mahoney (JM) Leigh Collier (LC)	
Lyell McEwin Hospital (SA)	Linda Nimmo (LN) Nicollette (NV) Sandra Parr (SP)	

Mt Hutt DHB (NZ)	Steve Whittaker (SW)	
Melbourne Health (VIC)	Colin Steel (CS)	
Monash Health – Royal Melbourne Hospital (VIC)	Raisa Shaikh (RS)	
Nepean Hospital (NSW)	David O'Connor (DC)	
Princess Alexandra Hospital (QLD)	Cherie Hearn (CH) Julie-Anne Ross (JR) Kathy Grudzinkas (KG) Wendy McCallum (WM)	
Royal Adelaide Hospital (SA)	Adam Govier (AG) Ellen Mills (EM)	
Royal Hobart Hospital (TAS)	Anne Mullavey (AM) Clare Ramsden (CR) Jolene May (JM)	
St Vincent's Hospital (VIC)	Belinda Cary (BC) Fiona McKinnon (FM) Natalie Simmance (NS)	
Western Health (VIC)	Diana Perre (DP) Julia Firth (JF)	
The Health Roundtable	Wojciech Korczynski (WK)	

No	Item	Person responsible
1.0	Opening, quorum and apologies	
1.1	Welcome attendees (new member – Hutt Valley), note apologies	Chair
2.0	Minutes confirmation	
2.1	Minutes from the meeting held on 9 June 2017  170609 AAHBC Minutes.pdf	All
2.2	Review of actions from previous meetings	Chair
3.0	Standing agenda	
3.1	The Health Roundtable update <ul style="list-style-type: none"> 2017 <ul style="list-style-type: none"> Adelaide 25 – 26 October 2017 Theme AAHBC presentation – what content do we want to cover 	Wojciech Korczynski Helen / Sarah
3.2	AAHBC meetings <ul style="list-style-type: none"> Webinars – Zoom trial - feedback Face-to-face meeting (October) <ul style="list-style-type: none"> 2017 site visits, 23 – 24 October 2017, ? demand for wineries tour Friday 27 October 2017 meeting venue 3 challenges / issues to prepare for F2F 	All
3.3	Financial report Balance \$	Joanne Sweeney

	3.4	NZ update	Rebecca George & Steve Whittaker
	3.5	Data coding audit <ul style="list-style-type: none"> • Project update • Online Stats Education Platform  <p>AAHBC stats audit project proposal v2.0</p>	All Helen
4.0	Projects		
	4.1	Project proposal template and research collaborative agreements  <p>Project Proposal Template v1.0.doc</p>	Cherie Hearn
	4.2	Clinical care ratios <ul style="list-style-type: none"> • 2017 data collection due 31 August 2017  <p>2017 CCR Template v1.1.xls</p>	Cherie Hearn
	4.3	Staff benchmarking model <ul style="list-style-type: none"> • Video re staff benchmarking model • Project proposal • Ethics application • Research governance • Research collaboration agreement – for discussion  <p>170606 Research Collaboration Agreeer</p> <ul style="list-style-type: none"> • Model • Project Officer • Victorian Project • Referencing of Model 	Jim Sayer
	4.4	Allied health models of care – General medicine	Adam Govier
	4.5	Stroke pilot project <ul style="list-style-type: none"> • Update • Project proposal  <p>AAHBC Project Proposal - Stroke (16)</p> <ul style="list-style-type: none"> • Meeting minutes • Pilot sites – GCUH, PAH, RAH, Melbourne Health, Flinders Medical Centre, Lyell-McEwin, St Vincent's Hospital 	All
	4.6	Main projects being completed at each facility	
5.0	AAHBC membership		
	5.1	Terms of reference - update due June 2018	All
	5.2	Discussion re current membership and opportunities for expansion	All
	5.3	Request/s for membership	Chair

6.0	National Allied Health e-collaborative		
	6.1	Update	Ellen Mills
7.0	New business		
	7.1	Tasmania discussion point-data integration	Jolene
	7.2		
8.0	Close of meeting, review of action items		
	8.1	Review of action items	Chair
	8.2	<p>Date:</p> <ul style="list-style-type: none"> • 23 – 24 October 2017 (Face to face) • 1 December 2017 <p>Time:</p> <p>11.00am – 1230hrs AEST 10.30am – 1200hrs CST 1.00pm – 1430hrs NZST</p> <p>Venue: Webinar</p>	For noting