



Agenda






Date:	Friday 9 December 2016
Time:	1000hrs – noon (AEST) 1030 – 1230hrs (CST) 1100 – 1300hrs (AEDT) 1300 – 1500hrs (NZ)
Connection:	AAHBC Meeting Fri, Dec 9, 2016 10:00 AM - 12:00 PM Please join my meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/420029517 You can also dial in using your phone. Australia +61 2 8355 1034 Access Code: 420-029-517 First GoToMeeting? Try a test session: http://help.citrix.com/getready

Delegates

Health Service	Delegate name(s)	Apologies/absent
Alfred Health (VIC)	Ibolya Nyulasi (IN) Jim Sayer (JS) Lisa Somerville (LS)	
Austin Health (VIC)	Jill Feltham (JF) Joanne Sweeney (JoS) Leonie Pearce (LP)	
Barwon Health - Geelong (VIC)	Roy Hoevenaars (RH)	
Capital and Coast DHB (NZ)	Catherine Epps (CE) Steve Whittaker (SW)	
Flinders Medical Centre (SA)	Helen Tedesco (HT) Samantha Kruger (SK) Sarah Woon (SW)	Apology
Gold Coast University Hospital (QLD)	Arlene Morley Jill Mahoney (JM) Leigh Collier (LC)	Apology
Lyell McEwin Hospital (SA)	Linda Nimmo (LN) Sandra Parr (SP)	Apology
Melbourne Health (VIC)	Colin Steel (CS)	
Monash Health – Royal Melbourne Hospital (VIC)	Raisa Shaikh (RS)	
Nepean Hospital (NSW)	David O'Connor (DC)	
Princess Alexandra Hospital (QLD)	Cherie Hearn (CH) - Chair Julie-Anne Ross (JR) - Secretariat Kathy Grudzinkas (KG) Wendy McCallum (WM)	Apology

Royal Adelaide Hospital (SA)	Adam Govier (AG) Ellen Mills (EM)	
Royal Hobart Hospital (TAS)	Anne Mullavey (AM) Claire Ramsden (CR) Jolene May (JM)	Apology
St Vincent's Hospital (VIC)	Belinda Cary (BC) Fiona McKinnon (FM) Natalie Simmance (NS)	
Western Health (VIC)	Diana Perre (DP) Julia Firth (JF)	Apology
The Health Roundtable	Wojciech Korczynski (WK)	

No	Item	Person responsible
1.0	Opening, quorum and apologies	
1.1	Welcome attendees (and new members), note apologies	Chair
2.0	Minute confirmation	
2.1	<p>Corrected minutes from the meeting held on 5 August 2016</p> <p style="text-align: center;"> 160805 AAHBC Minutes v2.docx</p> <p>Minutes from the meeting held on 25 October 2016</p> <p style="text-align: center;"> 16102425 AAHBC Minutes.docx</p>	All
2.2	Review of actions from previous meetings	Chair
3.0	Standing agenda	
3.1	<p>The Health Roundtable update</p> <ul style="list-style-type: none"> • 2016 <ul style="list-style-type: none"> ○ Reflection ○ Data revisions • 2017 <ul style="list-style-type: none"> ○ Adelaide, 25 – 26 October 2017 ○ Theme 	Wojciech Korczynski
3.2	<p>AAHBC meetings</p> <ul style="list-style-type: none"> • Webinars <ul style="list-style-type: none"> ○ Trialling GoToMeeting Account before purchase membership for 2017 ○ Feedback • Face-to-face meeting (October) <ul style="list-style-type: none"> ○ 2017 site visits, 23 – 24 October 2017 ○ 2017 meeting venue ○ Opportunities for another face-to-face meeting in 2017 - ? NAHC August 2017 in Sydney 	All
3.3	<p>Financial report</p> <ul style="list-style-type: none"> • \$ • Debits • Credits 	Joanne Sweeney

	3.4	NZ update	Steve Whittaker
	3.5	Data coding audit  AAHBC stats audit project proposal.doc <ul style="list-style-type: none">• Project update	All
4.0	Projects		
	4.1	Project proposal template  Project Proposal Template v1.0.doc	For your reference
	4.2	Clinical care ratios	Cherie Hearn & Adam Govier
	4.3	Staff benchmarking model <ul style="list-style-type: none">• Project proposal• Ethics application• Research governance• Model• Project Officer	Jim Sayer
	4.4	Allied health models of care – General medicine	Adam Govier
	4.5	Stroke pilot project <ul style="list-style-type: none">• Project proposal updated  AAHBC Project Proposal - Stroke (16)• Meeting minutes  160902 AAHBC Special Meeting (Strol)• Pilot sites – PAH, RAH, Melbourne Health, Flinders Medical Centre, Lyell-McEwin, St Vincent's Hospital	All
	4.6	Main projects being completed at each facility	
5.0	AAHBC membership		
	5.1	Terms of reference – update due April 2017  AAHBC Intro and Terms of Reference v	All
	5.2	Discussion re current membership and opportunities for expansion	All
	5.3	Request/s for membership <ul style="list-style-type: none">- Christchurch Hospital, Canterbury District Health Board- Logan Hospital, Metro South Hospital & Health Service	Chair
6.0	National Allied Health e-collaborative		
	6.1	Update	Ellen Mills
7.0	New business		
	7.1	New chair	
8.0	Close of meeting, review of action items		
	8.1	Review of action items	Chair

8.2	<p>Date: Proposed 2017 dates (Webinar)</p> <ul style="list-style-type: none">• 3 February 2017• 7 April 2017• 2 June 2017• 4 August 2017• 23 – 24 October 2017 (Face to face)• 1 December 2017 <p>Time:</p> <p>10.00am – 12.00pm AEDT 11.00am – 1.00pm AEST 11.30am - 1.30pm CST 1.00pm – 3.00pm NZST</p> <p>Venue: Webinar</p>	For noting
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