



## Agenda




<b>Date:</b>	<b>Friday 8 April 2016</b>
<b>Time:</b>	<b>10.00 – 12.00am AEST</b> <b>10.30-12.30am CST</b> <b>1.00pm – 3.00pm NZST</b>
<b>Connection:</b>	<p>Videoconference details</p> <p><b>Conference title:</b> Australasian Allied Health Benchmarking Consortium (AAHBC)</p> <p><b>Meeting date:</b> 8/04/2016</p> <p><b>Start time:</b> 10:00 End time: 12:00</p> <p><b>Conference ID:</b> 1233044</p> <p><b>Connection Method:</b></p> <ol style="list-style-type: none"> <li>1. Qld Health sites please dial: 36346002</li> <li>2. Non Qld Health IP sites please dial: 36346002@health.qld.gov.au</li> <li>3. ISDN sites please dial: 36346002</li> </ol>

## Delegates

Health Service	Delegate name(s)	Apologies/absent
Alfred Health (VIC)	Ibolya Nyulasi (IN) Jim Sayer (JS) Lisa Somerville (LS)	
Austin Health (VIC)	Jill Feltham (JF) Joanne Sweeney (JoS) Leonie Pearce (LP)	
Barwon Health - Geelong (VIC)	Roy Hoevenaars (RH)	
Capital and Coast DHB (NZ)	Catherine Epps (CE) Steve Whittaker (SW)	
Flinders Medical Centre (SA)	Helen Tedesco (HT) Sarah Woon (SW)	
Gold Coast University Hospital (QLD)	Jill Mahoney (JM) Leigh Collier (LC) Sharon Mickan (SM)	
Lyell McEwin Hospital (SA)	Linda Nimmo (LN) Sandra Parr (SP)	
Melbourne Health (VIC)	Colin Steel (CS)	
Monash Health (VIC)	Raisa Shaikh (RS)	
Nepean Hospital (NSW)	David O'Connor (DC)	
Princess Alexandra Hospital (QLD)	Cherie Hearn (CH) - Chair Julie-Anne Ross (JR) - Secretariat Kathy Grudzinkas (KG) Mary Whitehead (MW) Wendy McCallum (WM)	
Royal Adelaide Hospital (SA)	Adam Govier (AG)	

	Ellen Mills (EM)	
Royal Hobart Hospital (TAS)	Anne Mullavey (AM) Annegret Ludwig (AL) Gudrun Barratt-Peacock(GBK) Wendy Rowell (WR)	
St Vincent's Hospital (VIC)	Belinda Cary (BC) Fiona McKinnon (FM) Natalie Simmance (NS)	
Western Health (VIC)	Diana Perre (DP) Julia Firth (JFI)	
The Health Roundtable	Wojciech Korczynski (WK)	

No	Item	Person responsible
<b>1.0</b>	<b>Opening, quorum and apologies</b>	
1.1	Welcome attendees (and new members), note apologies	Chair
<b>2.0</b>	<b>Minute confirmation</b>	
2.1	Minutes from the meeting held on 12 February 2016  151211 AAHBC Minutes.docx	All
2.2	Review of actions from previous meetings	Chair
<b>3.0</b>	<b>Standing agenda</b>	
3.1	The Health Roundtable update <ul style="list-style-type: none"> <li>• 2016 <ul style="list-style-type: none"> <li>○ Venue - Brisbane</li> <li>○ Dates – 26 &amp; 27 October 2016</li> <li>○ Theme – Costs and benefits of a 7 day a week allied health service</li> <li>○ Keynote speaker ideas - ?Terry Haines</li> </ul> </li> </ul>	Wojciech Korczynski
3.2	AAHBC meetings Face-to-face meeting (October) <ul style="list-style-type: none"> <li>• 2016 site visits <ul style="list-style-type: none"> <li>○ 2 site visits <ul style="list-style-type: none"> <li>▪ 24/10/16 - ? Lady Cilento Children's Hospital (LCCH)</li> <li>▪ 25/10/16 - ? Gold Coast University Hospital (GCUH)</li> </ul> </li> </ul> </li> <li>• 2016 meeting venue - ? GCUH</li> </ul>	All
3.3	Financial report	Joanne Sweeney
3.4	NZ update	Steve Whittaker
3.5	Data coding audit <ul style="list-style-type: none"> <li>• Re-branding of audit to education package and audit</li> <li>• Allocation of funding to develop an online education package</li> </ul>	All
<b>4.0</b>	<b>Projects</b>	
4.1	Project proposal template  Project Proposal Template v1.0.doc	For your reference

	4.2	Clinical care ratios <ul style="list-style-type: none"> <li>Manuscript accepted to Australian Health Review</li> <li>Effect of students on CCRs</li> </ul>	Cherie Hearn & Adam Govier
	4.3	Staff benchmarking model <ul style="list-style-type: none"> <li><b>Data overdue</b></li> </ul>	Ellen Mills & Adam Govier
	4.4	Allied health models of care – General medicine	Adam Govier
	4.5	New projects <ul style="list-style-type: none"> <li>Complying with the National Stroke Guidelines and changes in practice.</li> <li>Proposal for next steps <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>160115 AAHBC Special Meeting (Strol Proposal - Stroke (16t</p> </div> <div style="text-align: center;">  <p>AAHBC Project</p> </div> </div> </li> <li>Supporting documents for proposal <ul style="list-style-type: none"> <li><a href="http://www.safetyandquality.gov.au/atlas/">http://www.safetyandquality.gov.au/atlas/</a></li> <li><a href="http://www.safetyandquality.gov.au/wp-content/uploads/2015/11/SAQ201_01_FrontSection_v10_FILM_TAGGED-4-Investigating-and-addressing-unwarranted-variation.pdf">http://www.safetyandquality.gov.au/wp-content/uploads/2015/11/SAQ201_01_FrontSection_v10_FILM_TAGGED-4-Investigating-and-addressing-unwarranted-variation.pdf</a></li> </ul> </li> </ul>	All
	4.6	Main projects being completed at each facility	
<b>5.0</b>	<b>AAHBC membership</b>		
	5.1	Terms of reference N.B. This has been updated without reference to a possible sub-acute group <div style="text-align: center;">  <p>AAHBC Intro and Terms of Reference v</p> </div>	All
	5.2	Discussion re current membership and opportunities for expansion	All
	5.3	Request for membership	Chair
<b>6.0</b>	<b>National Allied Health e-collaborative</b>		
	6.1	Update	Ellen Mills
<b>7.0</b>	<b>New business</b>		
	7.1	Digital Medical Records used across Australia	Wendy McCallum
	7.2		
<b>8.0</b>	<b>Close of meeting, review of action items</b>		
	8.1	Review of action items	Chair
	8.2	Next meeting Date: 10 June 2016 Time: <b>10.00 – 12.00am AEST</b> <b>11.30 - 1.30am CST</b> <b>1.00pm – 3.00pm NZST</b> Venue: Videoconference	For noting