




Agenda

Date:	Friday 28 August 2015
Time:	11.00 – 12.00am AEST 10.30-11.30am CST 1.00pm – 2.00pm NZST
Connection:	Telephone conferencing call 1800 200 232 (Australia) 0800 170 223 (New Zealand) Access Code Guest: (819656#) Access Code Host: (859889#) Alert: Please note if you can't join in when you ring it means the Chair has not joined up as yet; the host needs to 'unlock the door' so just hang up and try in a another minute.

Delegates

Health Service	Delegate name(s)	Apologies/absent
Alfred Health (Vic)	Ibolya Nyulasi (IN) Jim Sayer (JS)	
Austin Health (Vic)	Jill Feltham (JF) Joanne Sweeney (JoS) Leonie Pearce (LP)	
Barwon Health-Geelong (Vic)	Roy Hoevenaars (RH)	
Capital and Coast DHB (NZ)	Catherine Epps (CE) Steve Whittaker (SW)	
Flinders Medical Centre (SA)	Helen Tedesco (HT) Sarah Woon (SW)	
Gold Coast University Hospital (QLD)	Jill Mahoney (JM) Sharon Mickan (SM)	?Maybe
Lyell McEwin Hospital (SA)	Linda Nimmo (LN) Sandra Parr (SP)	
Melbourne Health (VIC)	Colin Steel (CS) Stella Kravstov (SK)	
Monash Health (Vic)	Raisa Shaikh (RS)	
Nepean Hospital (NSW)	David O'Connor (DC)	
Princess Alexandra Hospital (QLD)	Cherie Hearn (CH) Julie-Anne Ross (JR) Kathy Grudzinkas (KG) Wendy McCallum (WM)	Present Present Apology Apology
Royal Adelaide Hospital (SA)	Adam Govier (AG) Ellen Mills (EM)	
Royal Hobart Hospital (TAS)	Anne Mullavey (AM) Annegret Ludwig (AL) Gudrun Barratt-Peacock(GBK) Wendy Rowell (WR)	

Western Health (Vic)	Diana Perre (DP) Julia Firth (JFI)	
The Health Roundtable	Wojciech Korczynski (WK)	

No	Item	Person responsible
1.0	Opening, quorum and apologies	
1.1	Welcome attendees (and new members), note apologies	Chair
2.0	Minute confirmation	
2.1	Minutes from the meeting held on 24 July 2015  150724 AAHBC Minutes.pdf	All
2.2	Review of actions from previous meetings	Chair
3.0	Standing agenda	
3.1	The Health Roundtable update	Wojciech Korczynski
3.2	Financial report	Joanne Sweeney
3.3	NZ update	Steve Whittaker
3.4	Data coding audit	Jim Sayer
4.0	Projects	
4.1	Clinical care ratios	Cherie Hearn & Adam Govier
4.2	Staff benchmarking model	Jim Sayer
4.3	Allied health models of care – General medicine	Adam Govier
4.4	AAHBC website – request for AAHBC funding  Request for AAHBC funding.doc	Julie-Anne Ross
4.5	New projects & main projects being completed at each facility  Project Proposal Template v0.4.doc	All
5.0	AAHBC membership	
5.1	Terms of reference – hold over until December	All
5.2	Discussion re current membership and opportunities for expansion	All
5.3	Request for membership	Chair
6.0	National Allied Health e-collaborative	
6.1	Update	Ellen Mills
7.0	New business	
7.1	Change of Meeting to 2 nd Friday of the month for September and November 2015	Chair
7.2	AAHBC face-to-face meeting	Chair
8.0	Close of meeting, review of action items	
8.1	Review of action items	Chair
8.2	Next meeting Date: 11 September 2015 Time: 11.00 – 12.00pm AEST 10.30-11.30pm CST	For noting

		1.00pm – 2.00pm NZST Venue: Teleconference	
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