


## Agenda

<b>Date:</b>	<b>Friday 24 July 2015</b>
<b>Time:</b>	<b>11.00 – 12.00am AEST</b> <b>10.30-11.30am CST</b> <b>1.00pm – 2.00pm NZST</b>
<b>Connection:</b>	Telephone conferencing call <b>1800 200 232 (Australia)</b> <b>0800 170 223 (New Zealand)</b>  Access Code Guest: <b>(819656#)</b> Access Code Host: <b>(859889#)</b> <b>Alert: Please note if you can't join in when you ring it means the Chair has not joined up as yet; the host needs to 'unlock the door' so just hang up and try in a another minute.</b>

## Delegates

Health Service	Delegate name(s)	Apologies/absent
Alfred Health (Vic)	Ibolya Nyulasi (IN) Jim Sayer (JS)	
Austin Health (Vic)	Jill Feltham (JF) Joanne Sweeney (JoS) Leonie Pearce (LP)	
Barwon Health-Geelong (Vic)	Roy Hoevenaars (RH)	
Capital and Coast DHB (NZ)	Catherine Epps (CE) Steve Whittaker (SW)	
Flinders Medical Centre (SA)	Sarah Woon (SW)	
Gold Coast University Hospital (QLD)	Dr Sharon Mickan (SM)	Jill Mahoney (JM)
Lyell McEwin Hospital (SA)	Sandra Parr (SP)	
Melbourne Health (VIC)	Colin Steel (CS) Stella Kravstov (SK)	
Monash Health (Vic)	Raisa Shaikh (RS)	
Nepean Hospital (NSW)	David O'Connor (DC)	
Princess Alexandra Hospital (QLD)	Cherie Hearn (CH) Julie-Anne Ross (JR) Wendy McCallum (WM)	Kathy Grudzinkas (KG)
Royal Adelaide Hospital (SA)	Adam Govier (AG) Ellen Mills (EM)	
Royal Hobart Hospital (TAS)	Anne Mullavey (AM) Annegret Ludwig (AL) Gudrun Barratt-Peacock(GBK) Wendy Rowell (WR)	
Western Health (Vic)	Diana Perre (DP) Julia Firth (JFI)	
The Health Roundtable	Wojciech Korczynski (WK)	

No	Item	Person responsible
<b>1.0</b>	<b>Opening, quorum and apologies</b>	
1.1	Welcome attendees (and new members), note apologies	Chair
<b>2.0</b>	<b>Minute confirmation</b>	
2.1	Minutes from the meeting held on 19 June 2015	All
2.2	Review of actions from previous meetings	Chair
<b>3.0</b>	<b>Standing agenda</b>	
3.1	The Health Roundtable update <ul style="list-style-type: none"> <li>•</li> </ul>	Wojciech Korczynski
3.2	Financial report <ul style="list-style-type: none"> <li>•</li> </ul>	Joanne Sweeney
3.3	NZ update	Steve Whittaker
3.4	Data audit	Jim Sayer
<b>4.0</b>	<b>Projects</b>	
4.1	Clinical care ratios	Cherie Hearn & Adam Govier
4.2	Staff benchmarking model	Jim Sayer
4.3	Allied health models of care – General medicine	Adam Govier
4.4	AAHBC website	Julie-Anne Ross
4.5	New projects & main Projects being completed at each facility   Project Proposal Template v0.4.doc	All
<b>5.0</b>	<b>AAHBC membership</b>	
5.1	Terms of reference	All
5.2	Discussion re current membership and opportunities for expansion	All
5.3	Request for membership	Chair
<b>6.0</b>	<b>National Allied Health e-collaborative</b>	
6.1	Update	Ellen Mills
<b>7.0</b>	<b>New business</b>	
7.1	Change of Meeting Week to a week earlier due to meeting clash for chair- from September (excluding face to face)	Chair
<b>8.0</b>	<b>Close of meeting, review of action items</b>	
8.1	Review of action items	Chair
8.2	Next meeting Date: 28 August 2015 Time: <b>11.00 – 12.00pm AEST</b> <b>10.30-11.30pm CST</b> <b>1.00pm – 2.00pm NZST</b> Venue: Teleconference	For noting