



Agenda

Date:	Friday 22 May 2015
Time:	11.00 – 12.00am AEST 11.30-11.30am CST 1.00pm – 2.00pm NZST
Connection:	Telephone conferencing call 1800 200 232 (Australia) 0800 170 223 (New Zealand) Access Code Guest: (819656#) Access Code Host: (859889#) Alert: Please note if you can't join in when you ring it means the Chair has not joined up as yet; the host needs to 'unlock the door' so just hang up and try in a another minute.

Delegates

Health Service	Delegate name(s)	Apologies/absent
Alfred Health (Vic)	Ibolya Nyulasi (IN) Jim Sayer (JS)	
Austin Health (Vic)	Jill Feltham (JF) Joanne Sweeney (JoS) Leonie Pearce (LP)	
Barwon Health-Geelong (Vic)	Roy Hoevenaars (RH)	
Capital and Coast DHB (NZ)	Catherine Epps (CE) Steve Whittaker (SW)	
Flinders Medical Centre (SA)	Sarah Woon (SW)	
Gold Coast University Hospital (QLD)	Jill Mahoney (JM) Dr Sharon Mickan (SM)	
Lyell McEwin Hospital (SA)	Sandra Parr (SP)	
Melbourne Health (VIC)	Colin Steel (CS) Stella Kravstov (SK)	
Monash Health (Vic)	Raisa Shaikh (RS)	
Nepean Hospital (NSW)	David O'Connor (DC)	
Princess Alexandra Hospital (QLD)	Cherie Hearn (CH) Kathy Grudzinkas (KG) Wendy McCallum (WM)	Julie-Anne Ross (JR)
Royal Adelaide Hospital (SA)	Adam Govier (AG) Ellen Mills (EM)	
Royal Hobart Hospital (TAS)	Anne Mullavey (AM) Annegret Ludwig (AL) Gudrun Barratt-Peacock(GBK) Wendy Rowell (WR)	

Western Health (Vic)	Diana Perre (DP) Julia Firth (JFI)	
The Health Roundtable	Pieter Walker (PW) Wojciech Korczynski (WK)	

No	Item	Person responsible
1.0	Opening, quorum and apologies	
1.1	Welcome attendees (and new members), note apologies	Chair
2.0	Minute confirmation	
2.1	Minutes from the meeting held on 24 April 2015  150424 AAHBC Minutes.pdf	All
2.2	Review of actions from previous meetings	Chair
3.0	Standing agenda	
3.1	The Health Roundtable update <ul style="list-style-type: none"> Proposed data specifications - No major changes a few new demographic fields that should be easy to provide, this will assist us in the “Art” of linking all the activity with episodes. The FIM data is back in this year, last year we asked all 144 hospitals to submit FIM as part of Casemix and expected to use this in the Allied reports but the submissions were very poor, therefore this year we have reverted to explicitly asking for them during the Allied submission. Please let Wojciech know if there are any suggestions or objections.  HRT-AlliedDataSpecs -20142015-v1a.pdf	Wojciech Korczynski
3.2	Financial report <ul style="list-style-type: none"> Advice from Joanne Sweeney re invoice dates “Invoices are issued for the current financial year. This was handed over to me when I began as Treasurer 3 years ago and has been continued. The invoice you have received should be for 2014-15.” ?Change of invoice dates to be prospective rather than retrospective 	Joanne Sweeney
3.3	NZ update	Steve Whittaker
3.4	Data audit	Jim Sayer
3.5	AAHBC Membership	All
4.0	Projects	
4.1	Clinical care ratios	Cherie Hearn & Adam Govier
4.2	Staff benchmarking model	Jim Sayer
4.3	Allied health models of care – General medicine	Adam Govier
4.4	AAHBC website	Julie-Anne Ross
4.5	New projects	All



Project Proposal
Template v0.4.doc

5.0	AAHBC membership		
	5.1	Terms of reference	All
	5.2	Discussion re current membership and opportunities for expansion	All
	5.3	Request for membership	Chair
6.0	National Allied Health e-collaborative		
	6.1	Update	Ellen Mills
7.0	New business		
	7.1	Change of meeting in June to 19 June rather than 26 June.	Chair
8.0	Close of meeting, review of action items		
	8.1	Review of action items	Chair
	8.2	Next meeting Date: ? 19June 2015 Time: 11.00 – 12.00pm AEST 11.30-12.30pm CST 1.00pm – 2.00pm NZST Venue: Teleconference	For noting