

Agenda of Meeting

Date: **Wednesday 22nd October 2014**

Time: **Meet at : 12.30-1.00pm EST - Catalyst Coffee Shop, Ground floor Translational Research Institute – see map attached.**
Lunch can be purchased here if required.
Tour commences 1.00pm EST – Translational Research Institute
Meeting: 2.00/2.15pm EST Room 2060 in the Translational Research Institute.
Please contact Julie-Anne Ross if having difficulty finding room on 0407 575 986.
Dinner – Canvas, Woolloongabba.

Connection: Telephone conferencing call **1800 200 232 (Australia); 0800 170 223 (New Zealand)**
Access Code Guest: **(819656#)**
Access Code Host: **(859889#)**

Alert: Please note if you can't join in when you ring it means the Chair has not joined up as yet; the host needs to 'unlock the door' so just hang up and try in a another minute.

Delegates:

Health Service	Delegate Name(s)	Apologies/absent
Alfred Health (Vic)	Jim Sayer (JS)	Ibolya Nyulasi (IN)
Austin Health (Vic)		Joanne Sweeney (JoS) Leonie Pearce (LP) Jill Feltham (JF)
Barwon Health-Geelong (Vic)		Roy Hoevenaars (RH) Debbie Schulz (DS)
Capital and Coast DHB (NZ)	Steve Whittaker (SW)	Catherine Epps (CE)
linders Medical Centre (SA)	Adam Govier (AG) Megan Sataneck, Sam Kruger (visitors)	
Lyell McEwin Hospital (SA)	Sandra Parr (SP)	
Melbourne Health (VIC)		Stella Kravstov (SK) Colin Steel (CS)
Monash Health (VIC)	Raisa Shaikh (RS)	
Nepean Hospital (NSW)		David O'Connor (DC)
Princess Alexandra Hospital (QLD)	Wendy McCallum (WM) Kathy Grudzinskas (KG) Julie-Anne Ross (JAR)	

	Cherie Hearn (CH)
Royal Adelaide Hospital (SA)	Ellen Mills (EM) Vicki Hume (Visitor)
Western Health (Vic)	Julia Firth (JFI)

Date: Wednesday 23rd October 2014		Person(s) Responsible
1 Introduction		
1.1	Attendance and apologies – <ul style="list-style-type: none"> Apologies: 	EM
1.2	Minutes from Last Meeting <ul style="list-style-type: none"> Friday 26th September 	EM
1.3	Actions from last Meeting	
2 Standing Items		
2.1	Financial Report	JoS
3 Projects		
3.1	Clinical Care Ratios	AG / CH
3.2	Staff benchmarking model	JS
3.3	Allied Health models of care- General Medicine	AG
3.4	AAHBC Website	JAR
3.5	New Zealand Update	SW
4 AAHBC Membership		
4.1	TOR and current Fees	EM
4.2	Discussion re current membership and opportunities for expansion	
4.3	2015 Chair	

Next meeting: Friday 28th November 2014