

Minutes of Meeting

Date: Friday 23rd May 2014

Time: 1.00pm – 2.00pm NZST 11.00am – 12.00pm EST 10.30-11.30am CST

Connection: Telephone conferencing call 1800 200 232 (Australia);
0800 170 223 (New Zealand)
Access Code Guest: (819656#)
Access Code Host: (859889#)

Alert: Please note if you can't join in when you ring it means the Chair has not joined up as yet; the host needs to 'unlock the door' so just hang up and try in a another minute.

Delegates:

Health Service	Delegate Name(s)	Apologies/absent
Alfred Health (Vic)	Jim Sayer (JS)	Ibolya Nyulasi (IN)
Austin Health (Vic)	Joanne Sweeney (JoS)	Leonie Pearce (LP) Jill Feltham (JF)
Barwon Health-Geelong (Vic)		Roy Hoevenaars (RH) Debbie Schulz (DS)
Capital and Coast DHB (NZ)	Steve Whittaker (SW)	Catherine Epps (CE)
Flinders Medical Centre (SA)	Adam Govier (AG)	
Lyell McEwin Hospital (SA)		Sandra Parr (SP)
Melbourne Health (VIC)	Stella Kravstov (SK) Colin Steel (CS)	
Monash Health (Vic)	Raisa Shaikh (RS)	
Nepean Hospital (NSW)	David O'Connor (DC)	
Princess Alexandra Hospital (QLD)	Wendy McCallum (WM) Cherie Hearn (CH)	Julie Connell (JC) Julie-Anne Ross (JAR)
Royal Adelaide Hospital (SA)	Ellen Mills (EM)	Margot Masters (MM)
Royal Hobart Hospital (TAS)	Anne Mullavey (AM) Annegret Ludwig (AL)	Wendy Rowell (WR) Gudrun Barratt-Peacock(GBK)
Western Health (Vic)		Kathryn Pierce (KP)
The Health Roundtable		Pieter Walker (PW) Wojciech Korczynski (WK)

ITEM	DISCUSSION	ACTION	BY WHOM
1.1 Attendance/Apologies	See page 1.		EM
1.2 Minutes 28th March 2014	Passed.		AG
2. The Health Roundtable			
2.1 General Update	<p>AAHBC members asked to respond to suggested data item for this year's report to include staffing level where grouping will be based on "Junior" or "Senior". There were concerns regarding the relevance and therefore usefulness of this data item particularly with a simplistic split of Senior/Junior. Other staffing levels could be used however issues with this include transfer between classifications in one year; same classification undertaking similar work at different sites; difference in NZ levels.</p> <p>Suggestions for speaker for annual AH meeting requested</p>	<p>EM to request further information from WK re what reports will be enabled from this information.</p> <p>Ideas for speaker to be discussed next meeting</p>	<p>WK</p> <p>All</p>
3. Standing Items			
3.1 Budget /Finance Report	<p>JoS tabled the report. \$49183 currently in bank.</p> <p>Invoices have been sent to all sites for 13/14 membership.</p> <p>Budget and expenditure items requested.</p> <p>Discussion re AAHBC membership cost for 14/15. Agreed to set at \$250 for ongoing members and \$500 for new members.</p> <p>All raised that they were being queried re HRT costs and benefits. Austin and Monash using Dr</p>	<p>JS and CH provided information for budget.</p> <p>JAR to provide detail re costs of new website.</p>	JoS

	Fosters benchmarking group – originally from USA. Neither JoS or RS have seen any reports from the data. JoS reported it was unlikely to help AH as currently does not look at AH related data.		
4. Projects			
4.1 Clinical Care Ratios Project	CH reported she required funding at 0.6FTE for 3 weeks. Getting support from statistician.		CH/AG
4.2 Staffing Model	JS presented an alternate model which shows EFT/bed for sites and then as an average across AAHBC members. This can be provided per discipline per Service Related Group or broken down by individual DRG. There are assumptions in the model which will need agreement such as CCR @ 70%. Potential for non AAHBC sites to “buy” a service which compares their activity to AAHBC benchmarks.	JS to forward link to model to AAHBC members. For future discussion re assumptions and validity of approach. EM queried possibility of face to face funded through AAHBC to further progress model once all members had viewed.	JS All
4.3 Data Audit	16 th -29 th June. Questions have been reviewed and updated.		JS, WM, WR JS
4.4 Allied Health models of care	No report		AG, EM, JC, JS
4.5 AAHBC Website	Nil to report		

5. AAHBC Membership			
5.1 Membership Application	Vittorio Cintio no longer A/Allied Health Director. New AAHBC contact is David O'Connor. Christchurch no longer member.		
6. National Allied Health E-Health Collaborative	Minutes circulated.		EM
7. Other business arising 7.1 New Zealand Data Group Meeting	SW reported on NZ Data group meeting. Focus was developing TOR and a starting point of auditing data to develop consistency across DHBs. Next step to discuss NZ centric reports through HRT.		SW
8. Any Other Business	Nil		
Next Meeting	July 25 , 2014		