

Agenda of Meeting

Date: **Friday 28th March 2014**

Time: **1.00pm – 2.00pm NZST 11.00am – 12.00pm EST 10.30-11.30am CST**

Connection: Telephone conferencing call **1800 200 232 (Australia);**
0800 170 223 (New Zealand)
 Access Code Guest: **(819656#)**
 Access Code Host: **(859889#)**

Alert: Please note if you can't join in when you ring it means the Chair has not joined up as yet; the host needs to 'unlock the door' so just hang up and try in a another minute.

Delegates:

Health Service	Delegate Name(s)	Apologies/absent
Austin Health (Vic)	Joanne Sweeney (JoS) Leonie Pearce (LP) Jill Feltham (JF)	
Barwon Health-Geelong (Vic)	Roy Hoevenaars (RH) Debbie Schulz (DS)	
Bayside Health-Alfred (Vic)	Jim Sayer (JS) Ibolya Nyulasi (IN)	
Capital and Coast DHB (NZ)	Catherine Epps (CE) Steve Whittaker (SW)	
Christchurch DHB (NZ)	Rebecca George (RG)	
Flinders Medical Centre (SA)	Adam Govier (AG) Mike Smith (MS)	
Lyell McEwin Hospital (SA)	Sandra Parr (SP)	
Melbourne Health (VIC)	Stella Kravstov (SK) Colin Steel (CS)	
Nepean Hospital (NSW)	Vittorio Cintio (VC)	
Princess Alexandra Hospital (QLD)	Wendy McCallum (WM) Julie Connell (JC) Julie-Anne Ross (JAR) Cherie Hearn (CH)	
Royal Adelaide Hospital (SA)	Ellen Mills (EM)	Margot Masters (MM)
Royal Hobart Hospital (TAS)	Anne Mullavey (AM) Wendy Rowell (WR) Gudrun Barratt-Peacock(GBK)	
Southern Health (Vic)	Raisa Shaikh (RS)	
Western Health (Vic)	Kathryn Pierce (KP)	

Date: Friday 28th March 2014		Person(s) Responsible
1 Introduction		
1.1	Attendance and apologies <ul style="list-style-type: none"> Apologies: 	EM
1.2	Minutes from Last Meeting <ul style="list-style-type: none"> Friday February 28th 2014 	EM
2 The Health Roundtable		
2.1	General update; AAHBC Reports;	PW / WK
3 Standing Items		
3.1	Financial Report	JoS
4 Projects		
4.1	Clinical Care Ratios - Project Write-Up	AG / CH
4.2	Staffing Model – Education, Errors, FTE:Bed numbers ratios	JS/WR / SW
4.3	Data Audit – date for Audit	JS/AG
4.5	Allied Health models of care- Discussion re feasibility and in focus SRGs.	AG, JC, JS
4.6	AAHBC Website – Update re website establishment	SW/JAR/EM
5 AAHBC Membership		
5.1	Nil to report	EM
6 National Allied Health e-health Collaborative		
6.1	March 6 th Meeting	EM/JS
7. Other Business Arising		
7.1	New Zealand Data Group meeting	SW
8 Any Other Business		
8.1	Date for next meeting – Good Friday and Anzac Day	All
Next meeting: Friday 23rd May 2014		