



## Minutes of Meeting

**Date:** Friday 28<sup>th</sup> February 2014  
**Time:** 1.00pm – 2.00pm NZST 11.00am – 12.00pm EST 10.30-11.30am CST  
**Connection:** Telephone conferencing call 1800 200 232 (Australia);  
 0800 170 223 (New Zealand)  
 Access Code Guest: (819656#)  
 Access Code Host: (859889#)

### Delegates:

Health Service	Delegate Name(s)	Apologies/absent
Austin Health (Vic)		Joanne Sweeney (JoS) Leonie Pearce (LP) Jill Feltham (JF)
Barwon Health-Geelong (Vic)		Roy Hoevenaars (RH)Debbie Schulz (DS)
Bayside Health-Alfred (Vic)	Jim Sayer (JS)	Ibolya Nyulasi (IN)
Capital and Coast DHB (NZ)	Steve Whittaker (SW)	Catherine Epps (CE)
Christchurch DHB (NZ)		Rebecca George (RG)
Flinders Medical Centre (SA)	Adam Govier (AG)	Mike Smith (MS)
Lyell McEwin Hospital (SA)		Sandra Parr (SP)
Melbourne Health (VIC)	Colin Steel (CS)	Stella Kravstov (SK)
Nepean Hospital (NSW)		Vittorio Cintio (VC)
Princess Alexandra Hospital (QLD)	Wendy McCallum (WM) Cherie Hearn (CH) Julie-Anne Ross (JAR)	Julie Connell (JC)
Royal Adelaide Hospital (SA)	Ellen Mills (EM)	Margot Masters (MM)
Royal Hobart Hospital (TAS)	Anne Mullavey (AM)	Wendy Rowell (WR) Gudrun Barratt-Peacock(GBK)
Southern Health (Vic)	Raisa Shaikh (RS)	
Western Health (Vic)		Kathryn Pierce (KP)
The Health Roundtable	Wojciech Korczynski (WK)	Pieter Walker (PW)

ITEM	DISCUSSION	ACTION	BY WHOM
<b>1.1 Attendance/Apologies</b>	See page 1.		EM
<b>1.2 Minutes 29th November 2013</b>	Passed.		JAR
<b>2. The Health Roundtable</b>			
2.1 General Update	<p>WK reported that the Allied Health Improvement Group meeting to be held in Brisbane on 23, 24 October 2014. Members queried this as there had been support for Hobart at the last meeting. WK stated that HRT membership was predominantly from Qld and Vic and that meetings were more likely to be held in those states.</p> <p>Currently 44 Allied Health sites submitting data for 13/14.</p> <p>DRG pivot table report has been uploaded.</p> <p>ICU data can be analysed this year if 8-10 hospitals provide this breakdown.</p> <p>IHPA have released new document with further consideration of funding multi-D teams and a change in teleconferencing payments. It also states that after 14/15, per diem payments will cease for subacute and sites must ANSNAP. Teaching and training funding will be further investigated in 2018.</p>	Circulate IHPA paper	WK
<b>3. Standing Items</b>			
3.1 Budget /Finance Report	No report tabled.	Report to be tabled at next meeting	JoS

<b>4. Projects</b>			
4.1 Clinical Care Ratios Project	CH now possibly in a position to write this up.	AG/CH to progress utilising funds to support this.	CH/AG
4.2 Staffing Model	<p>AM, AG, EM, RS and JS have used the model.</p> <p>EM reported that there may be an issue with a site being included in stats without any data.</p> <p>Several members wanting further information re how to use. Suggestions re: Power point for use or JS doing site trips.</p> <p>Use of model for FTE: bed number ratios raised.</p>	<p>EM and JS to work through concerns.</p> <p>JS to confirm concepts for further education</p> <p>JS to report back on this at next meeting.</p>	<p>EM/JS</p> <p>JS</p> <p>JS</p>
4.3 Data Audit	<p>JS reported that Qld Health have asked for a repeat of the data audit this year. Cost \$3000.</p> <p>AAHBC data audit dates to be confirmed next meeting.</p>	<p>Confirm date for audit.</p>	<p>JS</p> <p>All</p>
4.4 Allied Health models of care	AG introduced discussion re Models of Care and whether AAHBC hospitals can look at some high volume, high cost SRGs and agree on models of care. JS reported that there had been some further work on clinical care pathways from a medical and nursing perspective reported on the National Safety and Quality Commission website.	AG, JC, JS to discuss to progress	AG, JC, JS
4.5 AAHBC Website	JAR reported that quote for establishing new website platform would be \$1200 with ongoing fees of \$25/month. All agreed this was very reasonable. CS thanked JAR for her work in this area.	<p>Need to clarify how/who will ensure the updating of content.</p> <p>JAR to further progress website establishment.</p>	<p>JAR, EM, SW</p> <p>JAR</p>

<b>5. AAHBC Membership</b>			
5.1 Membership Application	Nil to report		
<b>6. National Allied Health E-Health Collaborative</b>	Next meeting 6 <sup>th</sup> March 2014. Main focus has been to establish a National Data set. EM and JS attend as AAHBC rep and Victorian Health group rep respectively.	EM to continue to forward minutes/relevant papers to AAHBC membership.	EM
<b>8. Any other business</b> 8.1 New Zealand Group update	NZ Allied Health are meeting next week to discuss establishing a NZ data group to enable specific NZ issues to be discussed and planned for.	SW	SW
<b>Next Meeting</b>	<b>March 28<sup>th</sup> , 2014</b>		