



## Minutes of Meeting

**Date:** Friday 22nd November 2013  
**Time:** 1.00pm – 2.00pm NZST 11.00am – 12.00pm EST 10.30-11.30am CST  
**Connection:** Telephone conferencing call 1800 200 232 (Australia);  
 0800 170 223 (New Zealand)  
 Access Code Guest: (819656#)  
 Access Code Host: (859889#)

### Delegates:

Health Service	Delegate Name(s)	Apologies/absent
Austin Health (Vic)		Joanne Sweeney (JoS) Leonie Pearce (LP) Jill Feltham (JF)
Barwon Health-Geelong (Vic)		Roy Hoevenaars (RH)Debbie Schulz (DS)
Bayside Health-Alfred (Vic)		Jim Sayer (JS) Lyndell Keating Ibolya Nyulasi (IN)
Capital and Coast DHB (NZ)	Steve Whittaker (SW)	Catherine Epps (CE)
Christchurch DHB (NZ)		Rebecca George (RG)
Flinders Medical Centre (SA)		Adam Govier (AG)Mike Smith (MS)
Lyell McEwin Hospital (SA)		Sandra Parr (SP)
Melbourne Health (VIC)		Stella Kravstov (SK) Colin Steel (CS)
Nepean Hospital (NSW)		Vittorio Cintio (VC)
Princess Alexandra Hospital (QLD)	Wendy McCallum (WM) Cherie Hearn (CH)	Julie Connell (JC) Julie-Anne Ross (JAR)
Royal Adelaide Hospital (SA)	Ellen Mills (EM)	Margot Masters (MM)
Royal Hobart Hospital (TAS)	Anne Mullavey (AM) Gudrun Barratt-Peacock(GBK)	Wendy Rowell (WR)
Southern Health (Vic)		Raisa Shaikh (RS)
Western Health (Vic)		Kathryn Pierce (KP)
The Health Roundtable	Wojciech Korczynski (WK)	Pieter Walker (PW)

<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>	<b>BY WHOM</b>
<b>1.1 Attendance/Apologies</b>	See page 1.		EM
<b>1.2 Minutes 23<sup>rd</sup> October 2013</b>	Passed.		CH
<b>2. The Health Roundtable</b>			
2.1 General Update	<p>WK reported HRT Allied Health meeting went well. Updated reports posted this week with improved RTI calculation. New information in R12 also.</p> <p>EM queried whether AAHBC could have own set of reports for benchmarking specifically within the group.</p> <p>EM also queried re potential for ICU reports for next year</p> <p>JS (via proxy) queried the old pivot table reports for specific DRGs not just reports for own Top 10.</p>	<p>Continue to liaise with WK re queries in reports.</p> <p>WK to check whether any cost involved for AAHBC reports</p> <p>WK to check which sites already provide ICU as location site and discuss further.</p> <p>DRG pivot table reports will be provided early next year</p>	<p>All</p> <p>WK</p>
<b>3. Standing Items</b>			
3.1 Budget /Finance Report	No report tabled.	Report to be tabled at next meeting	JS
<b>4. Projects</b>			
4.1 Clinical Care Ratios Project	Currently sourcing someone to undertake write up process. Hoping to produce a guideline for use as well and publish this.	AG/CH continue to liaise	CH/AG
4.2 Staffing Model-	JS (via proxy) asked that any issues/concerns be emailed directly to him for sorting. AM difficulty with access and EM issues with inclusion of zero input for some disciplines from some sites	All to email JS with concerns.	All

	effecting overall stats.		
4.3 Data Audit –	Nil to report		
4.5 Allied Health cost weights-IHPA research ideas	Nil to report	JC JS and EM to meet to discuss	JC JS EM
4.6 AAHBC Website	JAR reported that she is obtaining quotes for revamp of website.	JAR source quotes	JAR
<b>5. AAHBC Membership</b>			
5.1 Membership Application	EM reported that Sir Charles Gardiner (AUS) and Bay of Plenty (NZ) had requested information regarding membership of AAHBC	EM to provide details and await recontact.	EM
<b>7. National Allied Health E-Health Collaborative</b>	Meeting held 21 <sup>st</sup> November. JS attended. TOR completed.  PCEHR survey due today (EM forwarded to all AAHBC members)  Nathan Billing from Health Infomatics Australia has offered his expertise to the International Classification of Health Interventions Group.	No Actions	
<b>8. Any other business</b> 8.1 Site visit feedback	Royal North Shore Hospital site visit: enjoyed by all. Would have liked more time for this. Discussion re use of electronic medical record. SA EPAS by Allscripts is currently being rolled out.	EM to acknowledge Gary Rolls from RNSH	EM
<b>Next Meeting</b>	<b>January 24<sup>th</sup>, 2014</b>		