

Site Visit

Date: Wednesday 23rd October 2013

Venue: Meet at Royal North Shore Hospital, Oval View meeting Room, Building 30

Minutes of Meeting


Date: Wednesday 23rd October 2013

Time: 2.30pm – 4.00pm EDST

Venue: Royal North Shore Hospital, Oval View Meeting Room, Building 30

Delegates:

Health Service	Delegate Name(s)	Apologies/absent
Austin Health (Vic)		Joanne Sweeney (JoS) Leonie Pearce (LP) Jill Feltham (JF)
Barwon Health-Geelong (Vic)		Roy Hoevenaars (RH) Debbie Schulz (DS)
Bayside Health-Alfred (Vic)	Jim Sayer (JS)	Lyndell Keating Ibolya Nyulasi (IN)
Capital and Coast DHB (NZ)		Steve Whittaker (SW) Catherine Epps (CE)
Christchurch DHB (NZ)		Rebecca George (RG)
Flinders Medical Centre (SA)	Adam Govier (AG) Amy Ross	Mike Smith (MS)
Lyell McEwin Hospital (SA)		Sandra Parr (SP)
Melbourne Health (VIC)		Stella Kravstov (SK) Colin Steel (CS)
Nepean Hospital (NSW)		Vittorio Cintio (VC)
Princess Alexandra Hospital (QLD)	Julie Connell (JC) Cherie Hearn (CH) Julie-Anne Ross (JAR)	Wendy McCallum (WM)
Royal Adelaide Hospital (SA)	Ellen Mills (EM)	Margot Masters (MM)
Royal Hobart Hospital (TAS)	Anne Mullavey (AM)	Wendy Rowell (WR) Gudrun Barratt-Peacock(GBK)
Southern Health (Vic)	Raisa Shaikh (RS)	
Western Health (Vic)		Kathryn Pierce (KP)
The Health Roundtable		Pieter Walker (PW) Wojciech Korczynski (WK)

ITEM	DISCUSSION	ACTION	BY WHOM
1.1 Attendance/Apologies	See page 1.		EM
1.2 Minutes Sept 27th 2013	Passed.		CH, JAR
2. The Health Roundtable			
2.1 General Update	No report. HRT meeting to be held 24/25 October.		
3. Standing Items			
3.1 Budget /Finance Report	 Oct AAHBC finance Report tabled. July 13 June 14.xls EM advised still significant funds available.		JS
4. Projects			
4.2 Clinical Care Ratios Project	For write up	AG/CH to liaise at HRT meeting re write up plan	CH/AG
4.3 Staffing Model-	<p>Jim presented the staffing model and demonstrated the simple first page option and the more complex manipulations that can be worked through.</p> <p>There is currently no way of looking at ICU data.</p> <p>Discussion followed re additional uses for this model including the option to look at staffing ratios per separations for certain DRGs with the potential to publish/sell this information. This would require a considerable amount of work to make commercially viable and useful.</p>	<p>Further questions to JS</p> <p>EM to raise ICU issue with HRT data analysts for HRT reporting in the future.</p> <p>All sites to analyse Staffing Model further. Consider looking at Physio staffing ratios for Orthopaedics per bed days or separation as a starting point.</p>	<p>JS</p> <p>EM</p> <p>ALL</p>

	All present agreed that an update to the 2011/2012 data was not required at this stage – although those sites not present and not included in the current data set may wish to consider this for their sites.	Raise at next AAHBC teleconference	EM
4.4 Data Audit –	PAH acknowledged as the “Best Bean Counters” for 2013		EM/AG
4.6 AAHBC Website	JS reported that she is currently getting quotes for website development.	JAR to source quotes for new website.	JAR
5. AAHBC Membership			
5.1 Membership Application	EM has summarised membership data. Some discussion re: rewording questions re bed numbers etc.	Distribute Membership Summary	EM
7. National Allied Health E-Health Collaborative	Face to face meeting held 18 th Oct, at National Allied Health Conference mostly for comparison of Qld, NSW and SA data sets. No information received to date re this meeting.	Next meeting Thursday 21 st November.	EM/JC
8. Any other business	Nil		
Next Meeting	Friday November 22nd 2013		