




Minutes of Meeting

Date: Friday 27th September 2013
Time: 1.00pm – 2.00pm NZST 11.00am – 12.00pm EST 10.30-11.30am CST
Connection: Telephone conferencing call 1800 200 232 (Australia);
 0800 170 223 (New Zealand)
 Access Code Guest: (819656#)
 Access Code Host: (859889#)

Delegates:

| Health Service | Delegate Name(s) | Apologies/absent |
|-----------------------------------|---|--|
| Austin Health (Vic) | Joanne Sweeney (JoS) | Leonie Pearce (LP) Jill Feltham (JF) |
| Barwon Health-Geelong (Vic) | Roy Hoevenaars (RH) | Debbie Schulz (DS) |
| Bayside Health-Alfred (Vic) | | Jim Sayer (JS) Lyndell Keating Ibolya Nyulasi (IN) |
| Capital and Coast DHB (NZ) | Steve Whittaker (SW) | Catherine Epps (CE) |
| Christchurch DHB (NZ) | Rebecca George (RG) | |
| Flinders Medical Centre (SA) | Adam Govier (AG) | Mike Smith (MS) |
| Lyell McEwin Hospital (SA) | Linda Nimmo (Proxy) | Sandra Parr (SP) |
| Melbourne Health (VIC) | | Stella Kravstov (SK) Colin Steel (CS) |
| Nepean Hospital (NSW) | | Vittorio Cintio (VC) |
| Princess Alexandra Hospital (QLD) | Wendy McCallum (WM) Julie Connell (JC) Cherie Hearn (CH) Julie-Anne Ross (JAR) | |
| Royal Adelaide Hospital (SA) | Ellen Mills (EM) | Margot Masters (MM) |
| Royal Hobart Hospital (TAS) | Anne Mullavey (AM) Wendy Rowell (WR) | Gudrun Barratt-Peacock(GBK) |
| Southern Health (Vic) | Kerry May (KM) Raisa Shaikh (RS) | |
| Western Health (Vic) | | Kathryn Pierce (KP) |
| The Health Roundtable | Wojciech Korczynski (WK) | Pieter Walker (PW) |

| ITEM | DISCUSSION | ACTION | BY WHOM |
|---|---|--|--------------------------|
| 1.1 Attendance/Apologies | See page 1. Kerry May introduced Raisa Shaikh who is new rep from Southern Health. | | EM |
| 1.2 Minutes 24th May 2013 | Passed. | | CH, JAR |
| 2. The Health Roundtable | | | |
| 2.1 General Update | Annual Allied Health HRT meeting next month. New reports are available with ED reports to be uploaded soon. These will detail AH ED interventions and subsequent patient admission/non-admission/OP episode. If patient was seen by community AH, then this info is not captured. SW queried re "site of intervention". | Liaise with WK re queries in reports. | All |
| 3. Standing Items | | | |
| 3.1 Budget /Finance Report |  Sept 13 AAHBC finance report Report tabled. EM advised still significant funds available. | Use of funds and future projects for discussion at October meeting. | JS All |
| 4. Projects | | | |
| 4.1 Activity Based Funding | EM has discussed this with GO. Original plan was to breakdown data according to individual discipline across several sites and compare actual costs to funding. GO may present info specific to her site at HRT meeting and then seek to include other sites at a later stage. | | |
| 4.2 Clinical Care Ratios Project | Nil further to report | AG/CH to liaise at HRT meeting | CH/AG |
| 4.3 Staffing Model- | Use face-to-face meeting to discuss. PAH, Christchurch and Royal Hobart continuing to | Agenda item for face to face. Email JS re alternate method of accessing | EM PAH, Christchurch, |

| | | | |
|--|---|--|------------------------|
| | have difficulty accessing Drop Box. | Staffing Model than Drop Box | Royal Hobart delegates |
| 4.4 Data Audit – | Yet to acknowledge PAH as “winners”! | Award PAH | EM |
| 4.5 Allied Health cost weights-IHPA research ideas | | JC JS and EM to meet to discuss at HRT Meeting | JC JS EM |
| 4.6 AAHBC Website | JS reported that the website is no longer supported.i.e. defunct. JAR finalising projects document. RS reported that the Nutrition project did not proceed and should be removed. | JAR to source quotes for new website. JAR to liaise with JS re project updates. | JAR JAR |
| 5. AAHBC Membership | | | |
| 5.1 Membership Application | | EM to summarise for Face to Face meeting in October | EM |
| 7. National Allied Health E-Health Collaborative | Meeting held 29 th August. Ongoing discussion re TOR. Face to face meeting to be held 18 th Oct, 11.30-1pm at National Allied Health Conference mostly for comparison of Qld, NSW and SA data sets. | JC will attend as AAHBC rep if not presenting at the time. KM can attend if required. | JC/KM |
| 8. Any other business 8.1 Face to Face Meeting and Venue | Face to Face meeting to be held at Royal North Shore Hospital on Wednesday 23 rd October. Site visit from 1.30pm. Meeting at 2.30pm.Thanks to JS for coordinating. | EM to liaise re meeting point and provide agenda. Any items for discussion to be forwarded to EM ASAP. | EM |
| Next Meeting | Face to Face October 23rd 2013 | | |