

Australasian Allied Health Benchmarking Consortium

Minutes of Meeting

Date: Friday 26th July 2013

Time: 1.00pm – 2.00pm NZST 11.00am – 12.00pm EST 10.30-11.30am CST

Connection: Telephone conferencing call 1800 200 232 (Australia);
0800 170 223 (New Zealand)
 Access Code Guest: (819656#)
 Access Code Host: (859889#)

Alert: Please note if you can't join in when you ring it means the Chair has not joined up; the host needs to 'unlock the door' so just hang up and try in a another minute.

Delegates:

Health Service	Delegate Name(s)	Apologies/absent
Austin Health (Vic)	Joanne Sweeney (JoS)	Leonie Pearce (LP) Jill Feltham (JF)
Barwon Health-Geelong (Vic)		Debbie Schulz (DS) Roy Hoevenaars (RH)
Bayside Health-Alfred (Vic)	Jim Sayer (JS)	Lyndell Keating (LK) Ibolya Nyulasi (IN)
Capital and Coast DHB (NZ)	Steve Whittaker (SW)	Catherine Epps (CE)
Christchurch DHB (NZ)		Christine Corin (CC)
Flinders Medical Centre (SA)	Adam Govier (AG)	
John Hunter Hospital (NSW)		Judith Henderson (JH)
Lyell McEwin Hospital (SA)		Sandra Parr (SP)
Melbourne Health (VIC)	Colin Steel (CS)	Stella Kravstov (SK)
Nepean Hospital (NSW)		Vittorio Cintio (VC)
Princess Alexandra Hospital (QLD)	Cherie Hearn (CH) Wendy McCallum (WM)	Julie-Anne Ross (JAR) Julie Connell (JC)
Royal Adelaide Hospital (SA)		Ellen Mills (EM) Margot Masters (MM)
Royal Hobart Hospital (TAS)		Wendy Rowell (WR) Gudrun Barratt-Peacock(GBK) Anne Mullavey (AM)
Southern Health (Vic)	Kerry May (KM)	
Western Health (Vic)		Kathryn Pierce (KP)
The Health Roundtable		Pieter Walker (PW) Wojciech Korczynski (WK)

ITEM	DISCUSSION	ACTION	BY WHOM
1.1 Attendance/Apologies	See page 1		AG
1.2 Minutes 24th May 2013	Passed		AG
2. The Health Roundtable			
2.1 General Update and guest speaker for 2013 HRT meeting	No representative from HRT.		All
3. Standing Items			
3.1 Budget	Balance of \$62953 Staffing model invoice of \$12k to come Invoices have gone out and payments received. There are a few outstanding.		JS
4. Projects			
4.2 Clinical Care Ratios Project	CH plans to complete write-up in September		CH/AG
4.3 Staffing Model- feedback from working party	JS has put Staffing Model onto Dropbox Some sites having difficulty accessing via Dropbox. JS happy to follow up individually to assist. Discussion of whether to hold a webinar to work through the new model. General consensus was that this could probably wait until the Face to Face at the HRT meeting in October.	Sites having difficulty accessing Dropbox to contact JS. All sites to spend time looking at the new model for discussion at next meeting Set aside time on the agenda for the October meeting to discuss Staffing model in depth	All All EM

4.4 Data Audit –education pack; campus feedback to JS	Audit due to finish tomorrow. A few sites still have poor uptake. Suggest one week extension to improve numbers. JS sent around updated figures.	Sites to encourage staff to complete survey with 1 week extension (close 3/8/13)	All
4.5 Allied Health cost weights- IHPA research ideas	No update		
4.6 AAHBC Website	No discussion	.	
5. Name change			
6. AAHBC Membership			
6.1 Outstanding Membership Application form reminder	EM to send out reminder re outstanding. Most are received.		As required.
7. National Allied Health E- Health Collaborative			
8. Any other business	Nil		
Next Meeting	Teleconference Friday August 23rd 2013		