



National Allied Health Benchmarking Consortium

Minutes of Meeting

Date: Friday 22nd March 2013


Time: 1.00pm – 2.00pm NZST 11.00am – 12.00pm EST 10.30-11.30am CST

Connection: Telephone conferencing call 1800 200 232 (Australia);
0800 170 223 (New Zealand)
 Access Code Guest: (819656#)
 Access Code Host: (859889#)

Alert: Please note if you can't join in when you ring it means the Chair has not joined up as yet; the host needs to 'unlock the door' so just hang up and try in a another minute.

Delegates:

Health Service	Delegate Name(s)	Apologies/absent
Austin Health (Vic)	Joanne Sweeney (JoS)	Leonie Pearce (LP) Jill Feltham (JF)
Barwon Health-Geelong (Vic)		Debbie Schulz (DS) Roy Hoevenaars (RH)
Bayside Health-Alfred (Vic)	Jim Sayer (JS)	Ibolya Nyulasi (IN)
Capital and Coast DHB (NZ)	Steve Whittaker (SW)	Catherine Epps (CE)
Christchurch DHB (NZ)		Christine Corin
Flinders Medical Centre (SA)	Adam Govier (AG)	Mike Smith (MS)
John Hunter Hospital (NSW)		Judith Henderson (JH)
Melbourne Health (VIC)	Colin Steel (CS)	Stella Kravstov (SK)
Nepean Hospital (NSW)	Vittorio Cintio (VC)	
Princess Alexandra Hospital (QLD)	Julie Connell (JC) Julie-Anne Ross (JAR) Cherie Hearn (CH)	Wendy McCallum (WM)
Royal Adelaide Hospital (SA)	Ellen Mills (EM)	Margot Masters (MM)
Royal Hobart Hospital (TAS)	Gudrun Barratt-Peacock (GBK)	Wendy Rowell (WR) Anne Mullavey (AM)
Southern Health (Vic)	Kerry May (KM)	
Western Health (Vic)		Kathryn Pierce (KP)
The Health Roundtable		Wojciech Korczynski (WK) Pieter Walker (PW)

ITEM	DISCUSSION	ACTION	BY WHOM
1.1 Attendance/Apologies	Welcome Vittorio Cintio from Nepean Hospital See page 1 for other attendees/apologies	EM to forward details for Nepean Hospital to Jo Sweeney.	EM
1.2 Minutes 22nd Feb 2013	Passed as a true and accurate record		
2. The Health Roundtable			
2.1 General Update	No Report		
2.3 Topics for HRT meeting 2013	Ongoing	Email suggestions to Pieter/Wojciech for discussion at next NAHBC meeting.	All
3. Standing Items			
3.1 Budget Update	See attached.		 NAHBC finance JS report 07 12 to 02 13
3.2 ED Targets, Elective Targets & AH ED	KM has received info re: KPIs in ED from Wendy Rowell (forwarded to all 26/2/2013)	AG to circulate KPIs from Flinders Medical Centre to all.	AG
4. Projects			
4.1 Activity Based Funding	No report	WR to liaise with GO	WR
	IHPA document forwarded to members.		
4.2 Clinical Care Ratios Project	AG and CH have met and agreed to write up. They requested funding through NAHBC to complete this process.	AG/CH to present project plan and costing to NAHBC next meeting.	AG/CH
4.3 Staffing Model	Ongoing as Fabian working in another job at this point in time.	JS continue to coordinate.	JS
4.4 Data Audit – Qld and SA Health requests.	JS has met with legal team at Austin and a service agreement will be developed for \$4500 for each state with \$1500 to NAHBC and \$3000 to	JS and AG to liaise with Qld and SA Health respectively re service agreements.	JS/AG

	The Austin.		
4.5 IHPA Tier 2/AH weights	JC advised members to read documents thoroughly, especially info concerning multi-d teams and tele-health and to continue to feedback to her for presenting.	JC to forward cost weights document to members.	JC
5. NAHBC Website			
Working Party to be formed to review website	Working party of JAR, SW and EM met today. Approval sought and gained to continue to use NAHBC teleconferencing facilities for meetings. JAR to arrange meeting with Media & Communication rep from PA re web layout ideas. Pages allocated for review. Contact for website to be current chair. Discussion re broadening of NAHBC name to include NZ members.	Working party to continue to work through this. Members to consider NAHBC name change for next meeting.	JAR, SW, EM ALL
6. NAHBC Membership			
Application form	Revised draft circulated to members prior to meeting. Content to include "Compliance with membership criteria" and "successful completion of data audit."	EM to complete changes and forward to all members and Sandra Parr, Lyell McEwin Hospital for completion. Membership agreed to update this annually.	EM All
7. National Allied Health E-Health Collaborative			
	EM forwarded terms of reference and minutes from recent meetings to NAHBC members. CS advised he was able to attend the face to face meeting of this group in Melbourne on 17 th April, 2013.	EM to forward agenda.	EM CS
7.2 Any Other Business	Nil		

Next Meeting	Teleconference: Friday 19th April 2013		
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